

Report to: Employment and Skills Committee

Date: 29 October 2021

Subject: **Governance Arrangements**

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Is this a key decision?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information or appendices?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, state paragraph number of Schedule 12A, Local Government Act 1972, Part 1:	
Are there implications for equality and diversity?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

1. Purpose of this report

- 1.1 To advise the Employment and Skills Committee of the governance arrangements approved by the West Yorkshire Combined Authority (the Combined Authority) at the Annual Meeting on 24 June 2021 in respect of the committee.

2. Information

- 2.1 At the Combined Authority meeting on 22 April 2021, the Combined Authority considered proposals for changes to the Combined Authority's decision-making arrangements in the context of the new functions and funding arising from the West Yorkshire devolution deal. An overview of the principles and options highlighting the key elements was provided in the submitted report. It was considered that the proposed new arrangements would better reflect the changed role and responsibilities of the Combined Authority following the election of a Mayor for West Yorkshire.
- 2.2 Consequently, at its Annual Meeting on 24 June 2021, the Combined Authority resolved to appoint the Employment and Skills Committee on the terms of reference attached at Appendix 1 to this report.

- 2.3 The quorum of the Committee is three voting members to include two Combined Authority members of the Local Authority co-optees.
- 2.4 The Combined Authority also appointed Councillor James Lewis as Chair of the Committee and Rashik Parmar as deputy.
- 2.5 The Combined Authority also agreed meeting dates for the Committee as follows:
- 13 July 2021
 - 29 October 2021
 - 24 January 2022
 - 12 April 2022

3. Tackling the Climate Emergency Implications

- 3.1 The terms of reference require this, and all committees, to promote tackling the climate emergency implications in its actions.

4. Inclusive Growth Implications

- 4.1 The terms of reference require this, and all committees, to promote inclusive growth in its actions.

5. Equality and Diversity Implications

- 5.1 The diversity of the committee will be kept under review and steps will be taken, in future recruitment campaigns, to ensure as far as possible that the membership is representative of the population we serve.
- 5.2 Going forward, a lead committee member on inclusivity will be identified. The inclusivity lead will be responsible for ensuring that the regional priority of enabling inclusive growth is fully considered in all decisions and that new opportunities are considered and implemented where appropriate and where they can add value to the agenda of the committee

6. Financial Implications

- 6.1 There are no financial implications directly arising from this report.

7. Legal Implications

- 7.1 There are no legal implications directly arising from this report.

8. Staffing Implications

- 8.1 There are no staffing implications directly arising from this report.

9. External Consultees

9.1 No external consultations have been undertaken.

10. Recommendations

10.1 That the Employment and Skills Committee note the governance arrangements approved by the Combined Authority at the Annual Meeting on 24 June 2021.

11. Background Documents

There are no background documents referenced in this report.

12. Appendices

Appendix 1 – Terms of Reference for the Employment and Skills Committee